

REPUBLIC OF TRINIDAD AND TOBAGO

THE COMPANIES ACT, 1995  
(Sections 71 and 79)

**NOTICE OF DIRECTORS  
OR  
NOTICE OF CHANGE OF DIRECTORS**

1. Name of Company..... Company No. ....

2. Notice is given that on the ..... day of ....., 20....., the following person(s) was/were appointed director(s):

Name	Address	Occupation
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

4. Notice is given that on the ..... day of ....., 20....., the following person(s) ceased to hold office as director(s).

Name	Address
.....	.....
.....	.....
.....	.....
.....	.....

5. The directors of the company as of this date are:

Name	Address	Occupation
.....	.....	.....
.....	.....	.....
.....	.....	.....

6. Date	Name and Title	Signature
.....	.....	.....
.....	.....	.....

THE COMPANIES ACT, 1995

NOTICE OF DIRECTORS

FORM 8

INSTRUCTIONS

*Format*

Documents required to be sent to the Registrar pursuant to the Act must conform to regulation 3 of the Regulations under the Act.

*Item 1*

Set out the full legal name of the company.

*Item 2*

State company number except where a number has not yet been assigned.

*Items 3, 4, 5*

With respect to each director:

- (a) set out first given name, middle name and family name;
- (b) state full address; and
- (c) specify other occupation clearly. Where possible, specify area of specialty, e.g., *electrical* engineer. In the case of an individual who has no business occupation, but who holds any other directorship or directorships, particulars of that other directorship or at least one of those other directorships should be stated. In the case of an individual who has no other occupation or directorship of any kind, state "Not applicable" or "N/A".

*Signature*

In the case of a notice of directors, an incorporator shall sign the notice indicating that he is an incorporator.

In the case of a notice of change of directors, a director or an authorized officer of the company shall sign the notice indicating the capacity in which he is signing.

Completed documents, in duplicate, and the prescribed fees are to be filed at the office of the Registrar and one set of the duplicate originals would be returned to the company or its representative with the endorsement "Registered" and the date of registration.